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National Capital Consortium

UNIFORMED SERVICES UNIVERSITY
OF THE HEALTH SCIENCES
F. EDWARD HÉBERT SCHOOL OF MEDICINE
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GRADUATE MEDICAL EDUCATION COMMITTEE MEETING

05 May 2004, 1500 Hours

Board of Regents, USUHS, Room D3001

OPEN SESSION MINUTES

The National Capital Consortium Graduate Medical Education Committee met Wednesday, 05 May 2004 at 1500 hours. A quorum was present.

OLD BUSINESS:

Approval of Minutes: The minutes from the 07 April 2004 NCC GMEC were approved as written.

IV.B.10.e

Program Director Searches: The following are a list of the ongoing NCC Program Director searches: **NNMC Body Imaging** Committee is on hold (opened 09/29/03). The AD announced that this program would probably not be filled until September 2004.

NCC Obstetrics and Gynecology, Obstetrics and Gynecology Female Pelvic Medicine, and Psychiatry Search Committees have made recommendations and are pending approval from the Board of Directors. **Family Practice and Sports Medicine, Ft. Belvoir, DACH, Internal Medicine Gastroenterology, Nuclear Medicine, Forensic Psychiatry, and Neurology** Search Committee packets have been sent and should be convening to review the nominees.

Transitional Year MGMC (Opened 3/16/04: Pending Committee Nominees and Applicants from USAF); **NCC Otolaryngology** (Opened 30 April 04); **WRAMC IM Nephrology** (Opened 5/05/04)

NEW BUSINESS:

Resident Representative Issues: CPT Lake, MC, USA, WRAMC, and CPT Henry, MC, USA, Ft. Belvoir, DACH, Resident Representative were present. CPT lake noted that many residents and fellows were disappointed with the print quality of the graduation certificates. The trainees felt that the certificates appeared to have been printed using a standard inkjet printer and felt that they could be improved. The trainees suggested using a professional printer and adding gold embossing. COL Nace advised that the certificates are sent out to a professional printer and she believed that this year's certificates have already been sent to the contracted printing company. COL Nace will follow-up with Ms. Susan Reed regarding this issue.

Committee Responsibilities:

IV. B.8

ACGME Correspondence: The AD noted that the NCC had received the RRC letter for the Pathology Program and a letter of response is due by July 15, 2004. He noted that the NCC Subcommittee should review this response at the June meeting. Additionally, the AD stated that there were some issues that were raised during the IM RRCs that did not require responses to the ACGME but should be addressed with the NCC Subcommittee.

- IV.B.7 Establishment of a Hearing Committee:** A draft policy establishing a Hearing Subcommittee to address all NCC Adverse Actions was presented at the April meeting. The Committee raised several issues as they related to the establishment of this new subcommittee. The AD polled the Committee to see if there is an interest in pursuing the establishment of this Subcommittee and the Committee responded positively. The AD stated that the Executive Committee would meet on May 10 to work on another draft that will include all of the Committee's additions and present it at the June meeting. The AD did stress that the authorized alternates would be Program Directors, Associate Program Directors, or other similar members selected by the appointed Program Director that are knowledgeable about the current ACGME requirements and other various policy changes. A member raised a concern about having all four resident representatives on the committee might interfere with their training and clinical responsibilities and felt that they should have alternates to share the duties on the Hearing Committee and GMEC. The AD felt that it was important to have strong representation of peer-selected residents who vote on adverse actions.
- IV.B.10.e Amendment to Search Committee Policy:** The AD noted that the amendment to the Search Committees for directors of National Capital Consortium graduate medical education programs will also be discussed at the Executive Committee and a draft will be presented to the Committee at the June meeting. Basically, the amendment will change the number of Committee members from 8 to 4. The Committee will consist of one member from each of the four members of the NCC plus a resident member for core programs. Approval of the committees rests with the Board of Directors. The AD noted that some members expressed concern about the need for more representation for integral programs at WRAMC and NNMC. The AD noted that all core programs require that addition of a resident member, which will increase the number of representation from the associated facility.
- IV.B.8 NCC Basic Science Research Coordinator:** The AD informed the Committee that a request has been raised regarding the creation of a Research Coordinator that would act as the liaison for Consortium trainees to facilitate research opportunities at USUHS. The AD noted that this position is being considered to assist the programs and he did not wish to duplicate any current program activities that are similar to this one. He requested input from the PDs related to this matter and to report if they have a similar position already in place. This request will be addressed at the Executive Committee meeting on May 10, 2004.
- IV.B.11 Report of the Internal Review Subcommittee:** Dr. Gunderson will report on behalf of the subcommittee at the June meeting.
- IV.B.6 Core Curriculum Workgroup:** COL Adair provided a list of available lecture topics to the Committee. A copy is appended to these minutes. Additionally, she requested that any member who has a training that can be added to the list to please add it on list that she provided and will update for next meeting. A curriculum subcommittee meeting will be held at 1400 on 07 July 2004. As always, everyone is encouraged to attend and participate.
- IV.B.3 MOUs:**
OMF Proposed Reciprocal Agreement with University of Maryland Medical Systems, Baltimore Shock Trauma, Baltimore, Maryland: This agreement is a reciprocal training agreement –LTC Will, MC, USA
O&EM Proposed Agreement with Brooke Army Medical Center (BAMC): This is a standing training agreement-CAPT R. Thomas, MC, USN – presented by the AD on his behalf

O&EM Proposed Agreement with Westinghouse Savannah River Co. in Aiken, South Carolina: This agreement is a one-time only (1 July-15 August 2004)- CAPT R. Thomas, MC, USN – presented by the AD on his behalf

Neurosurgery Proposed Agreement with Thomas Jefferson University Hospital in Philadelphia, PA: This agreement is a standing agreement- COL Ecklund, MC, USA – presented by CDR Moquin on his behalf

Neurosurgery Proposed Agreement with Lehigh Valley Hospital, Allentown, PA: This is a one-time only (1 October – 31 March 2005) for CPT Schmidt– COL Ecklund, MC, USA – presented by CDR Moquin on his behalf

Neurosurgery Proposed Agreement with NIH: One time agreement for CPT Schmidt – presented by CDR Moquin on behalf of COL Ecklund

Forensic Psychiatry Renewal with Clifton T. Perkins Hospital Center, Jessup, MD: This is a renewal for a standing agreement-LTC Benedek, MC, USA – presented by the AD on his behalf

Dermatology Proposed Agreement with Washington Institute of Dermatologic Laser Surgery: This agreement is a one-time non-clinical rotation (2 weeks) – COL Turiansky, MC, USA.

The GMEC voted to approval all of the MOU proposals, listed above, without objection

Items from the Floor:

COL Turiansky raised the issue regarding the maximum amount that the NCC will pay for an honorarium. The maximum amount that is authorized per day is \$500.00. The NCC Administrator informed the members that the NCC Contracting office would not waive the ceiling on this daily amount as it complies with the DoD regulations. Additionally, the AD reminded the Committee that the NCC will fund the honoraria for guest speakers of the integrated programs but will not cover any related travel expenses. Travel expenses must be funded through the appropriate GME office or department.

Information Items:

COL Nace announced that graduation is scheduled for Friday June 18 at NNMC. Vice Admiral Richard H. Carmona, MC, USPHS, United States Surgeon General, will be the guest speaker and the uniform of the day will be Class B and Summer whites.

The next meeting of the GMEC will be June 2, 2004, 1500 hours, Board of Regents Room, Building D, 3rd Floor, USUHS.

Howard E. Fauver, Jr., M.D.
Administrative Director

